



City of Marco Island Florida

FIRE PENSION BOARD SPECIAL MEETING MINUTES

August 18, 2022

1. CALL TO ORDER

The meeting was called to order at 9:05 AM.

2. ROLL CALL

Fire Trustees Present

Jake Clemmons
Tom Kirstein
William Edwards

Trustees Not Present

Steven Gaskill, Chairman

Others Present

Amber McNeill, The Resource Centers, LLC
Pedro Herrera, Sugarman & Susskind, P.A.
Mike Sheffield, City Clerk
James Jay, Disability Applicant
Plan Members

A brief summary of the meeting is as follows:

3. PUBLIC COMMENT – NONE

4. JAY DISABILITY HEARING

Mr. Jay waived his right to have the full Board present at his hearing. Mr. Herrera reviewed the parameters, this is an informal hearing. The Board discussed the HIPPA waiver and process at length. Mr. Jay explained the injury, when it occurred, and how it occurred. The Board reviewed the IME and asked Mr. Jay several questions regarding the instances of the injury.

MOTION TO APPROVE MR. JAY'S SERVICE CONNECTED DISABILITY WAS MADE BY MR. GASKILL AND SECONDED BY MR. CLEMMONS. THE MOTION PASSED UNANIMOUSLY.

Mr. Herrera informed Mr. Jay that he needs to provide any worker's compensation claim settlements to the Board as it may offset the pension. Ms. McNeill explained the calculation process and timeline to Mr. Jay and the Board; the process takes 6 – 8 weeks after receipt of final payroll from the City. Mr. Herrera informed Mr. Jay that he needs to discuss his employment status with his employer.

5. NEW BUSINESS

MOTION TO APPROVE THE 05-11-22 MINUTES WAS MADE BY MR. EDWARDS AND SECONDED BY MR. CLEMMONS. THE MOTION PASSED UNANIMOUSLY.

MOTION TO APPROVE THE FY2023 BUDGET WAS MADE BY MR. GASKILL AND

**SECONDED BY MR. CLEMMONS. THE MOTION PASSED UNANIMOUSLY.
MOTION TO APPROVE THE 08-11-22 WARRANT WAS MADE BY MR. GASKILL AND
SECONDED BY MR. EDWARDS. THE MOTION PASSED UNANIMOUSLY.**

The Board discussed the timeline for Mr. Jay's disability at length. The current process for share distributions is to distribute 80% of the last available share balance once a member separates and all the paperwork is returned. The remaining 20% plus any additional allocations and interest is distributed after the final balance is available. Mr. Herrera agreed that it is a good practice as it prevents the member from owing the Plan. Board consensus is to continue with the current administrative practice of 80/20 for share distributions. Ms. McNeill will put together a workshop for Plan members. The Board discussed the workshop at length; Mr. Herrera will update the Summary Plan Description. The Board reviewed the sunshine law guidelines.

6. OLD BUSINESS – NONE

7. BOARD MEMBER COMMENTS – NONE

8. NEXT MEETING – The Next Regular Meeting is scheduled for November 9th, 2022 at 9 AM.

9. ADJOURNMENT

MOTION TO ADJOURN THE MEETING WAS MADE BY MR. CLEMMONS AND SECONDED BY MR. EDWARDS. THE MOTION PASSED UNANIMOUSLY.

Respectfully submitted,

Mark Haueter
Chairman
Police Pension Board

Steven Gaskill
Chairman
Fire Pension Board